hang a ribbon on the moon
PRINTABLES + IDEAS

Lively Blooms Newsletter Clip Art

Tips & Troubleshooting

Use your choice of software to create your own newsletters with this cute clip art. Any program that supports PNG and/or SVG files will work. This includes Microsoft Word, Canva, Adobe Photoshop & Google Docs.

PLEASE COMPLETE THE FOLLOWING STEPS TO GET YOUR FILES AND MAKE THEM READY FOR USE.

STEP ONE: DOWNLOAD THE FILES

1. Download your purchased ZIP folders from your Etsy account or purchase email.

FROM PURCHASE EMAIL:

- Click on the link provided. You should be taken to the download page.
- Download all files included with your purchase.

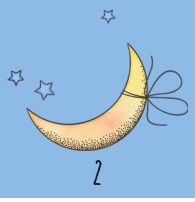
FROM YOUR ETSY ACCOUNT:

- Log into your Etsy account.
- Click on “Your Account” (your icon in the upper right-hand corner).
- Select “Purchases and reviews” from the menu.
- Scroll down to your purchase and click “Download files.”
- Make sure you download all ZIP folders included with your purchase.

STEP TWO: PREPARE THE FILES FOR USE

2. Unzip (decompress) the downloaded ZIP folders.

NOTE: FAILURE TO UNZIP THE DOWNLOADED ZIP FOLDERS WILL MAKE THE FILES INSIDE INVISIBLE OR NONFUNCTIONAL. YOU MUST COMPLETE THIS STEP IF YOU WANT TO USE THE FILES.



Windows:
- Right-click on the downloaded ZIP folder.
- Select “Extract All” from the menu that appears.
- Navigate to the location on your computer you want the files to be.
- Click “Extract.”

Mac:
- Double-click on the ZIP folder.

A new folder containing your clip art will appear. Use the files in this new folder, not the files in the ZIP folder.

MATCHING FONTS

When you add your text, you may wish to match the fonts used to design the newsletter clip art files. You will need to download and install your preferred fonts before use. Refer to your software/operating system documentation for font installation instructions.

Acutal Fonts Used:
- Nathalie (for purchase)
- Basic Sans (for purchase)

Actual Fonts or Similar Fonts for Free:
- Rhythm Script (similar to Nathalie)
- Nickainley (similar to Nathalie)
- Roboto (similar to Basic Sans)

TROUBLESHOOTING

How do I place clip art into my document?
- Most software allows you to place clip art the same way you would place a photo.
- You may be able to drag a piece of clip art from your file browser directly into your document.
- You may be able to use a menu bar command like Insert>Image or Image>Place.
- Google “how to place PNG file in [software name]” for specific instructions. (Replace “software name” with the name of the program you are using.)

How do I change the size of clip art?
- Once you’ve placed the clip art into your document, you may wish to resize it.
- Most software allows you to select the piece of clipart by clicking on it and then using resizing handles to change the size of the artwork.
- Make sure you constrain prorpotions (make sure the height and width are locked together) so you don’t distort the clip art.

How do I move a piece of clip art?

- Most software allows you to click on the piece of clip art and move it by holding down the select button and dragging it using the mouse or track pad.
- Use Google to search for specific instructions in your software.

Help! I can't see a clipart file when I look at it in my file browser.

- Because these are PNG & SVG files, they have transparent backgrounds.
- When trying to preview the clip art using your computer's file browser, it may not be visible because it is drawn with a black outline that blends into the black background of your file browser.
- You may need to place the clip art into your document to see what it looks like.

How can I layer pieces of clip art on top of each other?

- When building a calendar or layering elements, you will need to place one piece of clip art on top of another.
- You may need to change the Layout Options or Format of the clipart. Make sure to allow overlap or change the arrangement of a clip art group.
- Google "layering clip art in [software name]" for specific instructions. (Replace "software name" with the name of the program you are using.)

TIP: Please email me (neisha@hangaribbononthemoon.com) or contact me via Etsy if you have concerns about your files. I am happy to help in any way!

